

Meeting Minutes January 10, 2012 VP Kendi O'Neill called the meeting to order at 6:40 pm.

It was noted that according to our new proposed bylaws, minutes are approved by the Executive Board, not by the General Membership meeting. Minutes from the last meeting were passed, and it was noted that Approved Minutes will be available on the school's website under PTO.

Old Business -- The following items were Tabled from the 12/13/11 Meeting

We still need someone to organize volunteers for Friday Sno Cones sales. Noted that Teachers would not be selling sno cones this week due to the Ft Zach trip, but will hold them next Friday 1/20.

We still hope to form a Lunch Angels Committee, to help with the school's lunch program and solicit/organize parent volunteers.

Family Movie Night Recap. Chair Gina Vallencia was unable to attend the meeting, but sent word that approximately 60 kids/20 adults attended, even with heavy rain. Committee members purchased supplies in exchange for volunteer hours, approx \$75. Drinks donated by Lunch Angels. Would like to hold another in February.

Box Tops. Tabled from last meeting, to be addressed later in this meeting.

It was noted that anyone able to volunteer at the Ft Zach Trip should contact Heather Hazzard.

Principal's Report - Eli Jannes announced upcoming events. 1/19, All School Meeting. Families must attend two during school year. Classroom tours and info booths in cafeteria, families divided alphabetically by last name. 1/24 Coffee Klatch, covering special programs at school. 2/2-3, Teachers attending literacy conference in Colorado. 2/6, No school. Professional day with international consultant to train teachers.

PTO Bylaws -- Kendi presented a short overview of the new proposed bylaws, which will be sent to members via email, using the new PTO Parent Express through Groupvine.com. Bylaws will be approved by the General Membership at a Special Meeting to be held Tuesday 1/24 at 5:30 pm.

PTO Executive Board Election --Kendi presented a short overview of the Executive Board election, also to be held on 1/24. Open Positions are Secretary and Vice President, with Kendi O'Neill moving into the President position and Pat Dowling remaining in the Treasurer position until a strong infrastructure is built. Detailed descriptions of duties for each Board position are in the Bylaws. Kendi asked members interested in running for office to create a short description of experience and qualifications, to be available at the PTO Booth at the All School Meeting to be held 1/19. It was noted that the first elected term will run for 18 months, but that officers must be able to commit to 1 year, with a special election to be held to fill any positions needed. It was also discussed that a holdover from last year's SFA was that members could not serve as President if they hadn't served as Vice President. This seemed to cause confusion, as well as the current term limits, and both issues will be addressed as the Bylaws are handed out to the General Membership.

Kendi described the month's activities, a Membership Drive (setting up a table at drop off/pick up to answer questions, build enthusiasm, hand out Info Bags to those who sign up or update contact info), a booth at the All School Meeting Booth on 1/19 , and the Special PTO Meeting on 1/24 to approve the bylaws and elect officers. Information Bags will include some fun things plus a detailed list of all volunteer opportunities and ways to help from home, including detailed info on Box Tops, eboxtops, Labels for Education, and Coke Rewards.

Pat Dowling asked for volunteers for the Book Fair, to be held 2/13-17.

New PTO Committees -- Kendi provided a brief overview of the following committees, some of which are new for this year. It was noted that some committees need Chairs, and all need volunteers. A more detailed description and dates for events will be available at the All School Meeting. It was also noted that the FCAT Breakfast scheduled earlier this year would be healthy snacks in the classrooms, not a PTO event.

Feb 1, 2 & 3 -- Solicit/organize volunteers for staff/assist in classrooms. Create list of facilities projects to prepare for District inspection. Solicit/organize volunteers for Campus Clean Up.

Campus Clean Up -- All Year, Once a Quarter

Volunteer Hours Coordinator -- work with Kim Rondevstadt to learn process

Sailfish Shuffle -- 5K Race to benefit SCS

Silent Auction -- Biggest fundraiser of the year, made \$8000 last year

6th Grade Dances and Special Events -- Need a full committee

Band Boosters

Classroom Sponsors -- Solicit sponsors from community, \$500 per classroom

Field Day/Burn a Thon -- Fun, fitness related event

Classroom Art Auction - tied into last All School Meeting or the Volunteer Celebration.

Last Event of the School Year -- Volunteer Celebration

Treasurer's Report - Pat Dowling (see attached)

The following POs were approved. \$150 or less to create parent Info Bags (1st Motion Amanda Fry, 2nd Katie Knott), \$40 for the two teachers who provided childcare during the meeting (1st Motion Kim Rondevstadt, 2nd Tami McGrail). The following expenses were grouped into one motion:

Reimbursement to Julie Reyna for sno cone supplies, Reimbursement for Emmily Dye for box tops collection bin purchase, Receipt book order for PTO events and \$150 or less to replace a gift certificate missing from Basket Raffle. (1st Motion Katie Knott, 2nd LaTonya Williams). VP Kendi O'Neill adjourned the meeting at 7:05 pm.