

Sigsbee Charter School

November 17, 2011

Re: Administrator's Report



STUDENT ACHIEVEMENT

- Early Intervention in Reading (EIR) Program has begun school-wide for students who are struggling in reading --- support staff leading instruction
- Fall Parent-Teacher Conferences completed; reading and writing continuums shared with parents.
- Benchmark assessments in reading, writing, word study and math completed by classroom teachers
- Parent reading and math mentors in place from Kindergarten- Third Grade

SPECIAL PROGRAMS

- Red Ribbon Week was successfully implemented with daily activities coordinated by SCS and Navy Security
- Sixth graders had their first Masquerade Ball
- Students have begun botanical gardens field trips
- Two Thanksgiving gatherings were coordinated by the Lunch Angels
- Crew from the USS Key West visited classrooms to teach about submarine life; completed major landscaping project around D wing along with help from Military Affairs Committee
- Veteran's Day Parade: 50 students marching; **Sigsbee won the youth division**
- Families donated several provisions for families in need; coordinated with FKOC to be delivered for Thanksgiving
- Astronomy Night was well attended, featuring student presentations and professional demonstrations
- Seven 6th grade students are attending a Student To Student Leadership Training program along with middle schoolers from other local schools
- First Movie Night Friday, November 18th at 5:30

FUNDRAISING

- Approximately \$1600 raised for art program through Square Art
- First book fair in library this week; proceeds for new library books
- Sno Cones averaging about \$85/week
- Winter Festival set for December 4th from 1-4; volunteers needed- proceeds for facilities

GRANTS

- CSP Grant expenditures Phase II included guided reading texts, science lab equipment, sun shade for field trips, professional development books, tablets for teachers, new laptops for students (lab, classroom and middle school), digital cameras, software licenses
- DoDEA Grant expenditures include: iPads, Macbooks and computer carts, interactive white boards, iTunes App cards, sound system, speakers, monitors
- Quarterly reports for DoDEA grant will be completed via Survey Monkey and internal assessment tools

PROFESSIONAL DEVELOPMENT

- Teachers submitted first quarter portfolios featuring curriculum maps, communication tools, evidence of PD implementation of comprehension strategies and differentiation
- A professional Learning Community has formed targeting middle school instruction and development
- Staff will engage in Curriculum 21 PD starting with modeling applications of new technology for student and teacher use.
- Specialists are currently working on UbD frameworks that record their unit designs for correlation with classrooms

STAFFING

- Mrs. Clinton (3rd grade support teacher) out for maternity leave
- Mrs. Griffin (2nd grade teacher) and Mrs. Veltre (kindergarten teacher) will be leaving for maternity leave next month
- Mrs. Walsh and Mrs. Skinner have been hired as leave replacements, serving as support teachers; support teachers will take over lead in classroom until classroom teachers return
- Ms. Sachs (Speech and Language Pathologist) backed out of agreement; new SLP is being sought

PUBLIC RELATIONS

- DoDEA press release featured in Citizen, Southernmost Flyer, Keynoter and on various radio stations
- Mrs. Jannes to serve on panel at Florida Consortium of Charter Schools annual conference
- Red Ribbon Week featured in Southernmost Flyer
- Approximately 40 parents attended the first "Coffee Clatch with the Principal"; monthly meetings have been scheduled

SAFETY AND SECURITY

- Parents are being asked to stay out of hallways during school hours so that teachers can focus their attention on students
- All parents are reminded to sign in to office and pick up a volunteer badge or sticker
- Middle School Students are participating in lessons about Internet safety
- Facilities chair is looking into a new security system to accommodate protection of technology purchases