

2011 June, 23rd

Sigsbee Charter School Board Meeting
Thursday, June 23rd, 2011 6:30 PM
Special Board Meeting
Sigsbee Charter School, Library

Board Members Present: Leslie Crabbs, Tom Walsh, Sandy Higgs, Amanda Fry, Izabela Budzynski, and Jim Wallace

Board Members Absent: Bob Eadie (excused) and John O'Neil (excused)

School Principal: Eli Jannes (by phone)

Advisors: Emily Lo, teacher representative (excused)
Mercedes Stevenson, SFA treasurer (excused)
Suzanne Bryant, Military School Liaison (excused)

Guests: None.

I. Proceedings:

- Meeting called to order at 6:02 pm by Crabbs.
- Quorum present.
- There was no motion to approve the minutes from the June 13th, 2011 Board meeting since not all Board members had the opportunity to review them prior to the meeting. Approval of the June 13th minutes will be on the July 14th Board meeting agenda.

II. Treasurer's Report:

- None.

III. Public Comment:

- None.

IV. Recommendation for Consideration & Approval:

- *Sample Teacher Contracts:* [Attachments (1) and (2)]. Geary discussed the proposed teacher contracts for new and returning teachers. The Board determined that the contracts were administrative matters that did not require a formal vote. The following are the discussed highlights:
 - *Pay periods.* Contracts will have 25 vice 24 pay periods. Subsequent contract years will have 24 pay periods. The 25 and 24 pay period adjustments will ensure that 10-month employees that choose to be paid over 12 months will be continuously paid throughout the year.

2011 June, 23rd

- *Leave.* Entitled to seven vice 10 days of personal and sick paid leave days. For new employees, these days cannot be rolled over to subsequent contractual years. For returning employees, they may keep any days that rolled over to the new 2011-2012 contract period, however, they will not be able to roll them over for subsequent contract years.
- *Merit Pay.* Merit pay will not be discussed within the scope of the employee contracts. If SCS chooses to incorporate merit pay, Geary determined that an addendum to the SCS Employee Handbook is the proper place for it. Jannes and Geary noted that the Monroe County School District is bound to the Race to the Top funding rules and that the Race to the Top requirements provide provisions to incorporate merit pay into teacher's compensation. Jannes noted that incorporating merit pay based on student's standardized test scores would be challenging to track and unfair to teachers due to the transient nature of the SCS student population. It was noted that the Monroe County School District had not yet incorporated merit pay into its teacher compensation.
- *2011-2012 Salary Schedule:* [Attachment (3)] **Motion. Higgs motioned to approve the 2011-2012 Salary Schedules [Attachment (3)]; Wallace seconded.** Discussion: The 2011-2012 SCS salary schedules for full time instructional employees were revised by adding 3% to the 2010-2011 salary schedules. The 3% figure represented an investment amount provided to 2010-2011 employees and it was determined that by including the 3% as part of the salary vice an additional payment would make the accounting of compensation easier. **Vote called. Motion passed, (6-0).**

V. Old Business:

- *2011-2012 Initial Budget* [Attachment (4)]: Crabbs discussed the proposed 2011-2012 SCS budget. The following items were noted.
- The Monroe County School District is budgeting SCS for 286 students. Crabbs proposed budget is for 360 since the District's enrollment numbers did not include the anticipated student growth at SCS due to adding a 6th grade for the 2011-2012 school year. Jannes noted that July 8th is the last day for lottery applications and that following July 8th, contact should be made with parents of returning students to verify that they are in fact returning to SCS in order to validate Crabbs proposed 360 students enrolled. Higgs and Geary suggested that SCS should budget for 330 students. Crabbs noted that the District requires SCS to budget for 95% of received funds, enabling a 5% carryover of funding to the next school year. Crabbs noted that if the budget numbers were adjusted downward to 330 students vice the proposed 360 students, that some of the budget line items would have to be adjusted to account for a smaller amount of funding and to ensure that 5% of the budget was still carried over to the next school year. The Board agreed that budgeted funds could be taken from the 5100/500 paraprofessional line item as well as the associated social security and associated employment taxes to reflect a smaller staff. Jannes noted that if that cut was not large enough that the 6400/310 line item for Contracts and Consulting Services could be 'zeroed out'. Jannes noted that by the end of July, SCS should have a better idea on the number of students enrolled and/or returning.

2011 June, 23rd

- **Motion:** Higgs moved to approve the proposed 2011-2012 budget (Attachment A) of \$3,565,794 based on 360 students; Geary seconded the motion. Discussion: Approval of the budget will ensure that SCS has an approved budget by July 1st. Crabbs will work to adjust the budget based on 330 students and the subsequent proposed amended budget can be discussed at the July 14th Board meeting. Vote called. Motion passed, (6-0).
- Geary reminded the Board to ensure that members continue to abide by the provisions of the Sunshine Law.

Geary motioned to adjourn the meeting; Wallace seconded. No discussion. Meeting adjourned at 6:50 pm.

Next meeting is scheduled for July 14th, 2011 at 6:00 pm
Sigsbee Charter School Library

Attachments:

- (1) Returning Teacher Employment Contract
- (2) Generic New Employment Agreement
- (3) 2011-2012 SCS Salary Schedule
- (4) SCS 2011-2012 Budget Projections dated June 22nd, 2011

Submitted by SCS Board Secretary: Thomas F. Wells Date: 7/14/11

Approved by SCS Board President: Leslie Old Crabbs Date: 7/14/11