

SIGSBEE CHARTER SCHOOL

Administrator's Report: January 6, 2010

Submitted by: Eli Jannes, Principal

Registration

Registration 285 students + 28 VPK (313 students)

Waiting list in all grades

7 new students enrolled after winter recess

New registration packets (for 2011-2012 school year) will become available in March

Mrs. DaSilva will provide information about SCS giving preference to SCS VPK students

Budget and Finance

District provided full payment of FTE funding difference (\$475,461.02); reported in Citizen

All financials imputed into Quickbooks and reconciled through December 31st

Please see attached for information on projected budget versus expenditures

Working on coding everything appropriately by January 22nd

Planning budget for next year will be provided at January 22nd retreat

Classes and staff collected \$1645 in cash along with additional gifts for children of Casa de Meredith; all classes VPK, 1st – 5th grade went shopping at Exchange and wrapped gifts which were delivered in time for the holidays

Kindergarten classes collected gifts for Toys for Tots campaign

Phase II of grant ready to be expended; purchase orders being prepared for District

District gave SCS two Epson Smart Board to be installed in computer lab and library: link for info- link

<http://www.bhphotovideo.com/c/product/683116->

[REG/Epson_V11H317020RM_BrightLink_450Wi_Interactive_Projector.html](http://www.bhphotovideo.com/c/product/683116-REG/Epson_V11H317020RM_BrightLink_450Wi_Interactive_Projector.html)

Request \$3000.95 for four basketball systems: funds to be shared between enrichment funding source and materials/supplies

Student Growth and Achievement

Fort Zachary Taylor Field Trip completed for grades 2-5; ranger workshops and teacher-led field experiences designed as kickoff to "Study of the earth"; unit will culminate in *Sigsbee Day at Fort Zachary Taylor* on January 20th

Round II of Fair testing in progress

After-school tutoring started for struggling students in fourth grade

Additional support services assigned to classrooms in second, third, and fifth grade

Progress report draft ready for Board review

ESE Intern to start practicum in third grade in mid-January

Staff reflected on what we do well and what our next steps should be (goals); list provided at end of this document

Pursuing purchase of kayaks and partnership with Stand Up Key West to enhance PE/science program in upper grades

Special Programs

Strings group performed at Exchange and St. Paul's

Chorus performed holiday show in front of Exchange

"A Penguin Christmas" (Bravo theater performance) was performed 3 times featuring set design by art class and musical production by Keys Community Theater of the Arts

Kindergarten class attended field trip to the Toy Factory

Ms. Baugh brought in a green architect to talk with GEMS group (girls excelling at math and science)

First and second graders celebrated holiday traditions and customs of many different countries in a Festival of Light

Second graders observed their mealworms turning into beetles this week

Staffing

New Military Family Life Consultant to report after holiday break: Jorge Ramirez

Trustys are not readily available due to high usage by other organizations; need to discuss maintenance staff

Teacher of the quarter nominated based on staff recommendations and vote, submitted to Chamber of Commerce

Professional Development

Technology inservice completed to implement technology standards and benchmarks at each grade level

Select members of faculty viewed Robert Marzano's Teacher Effectiveness Webinar; very much in-line with Danielson framework

Dr. Fappiano continued working with staff to develop an understanding of RTI process

Assessment PD took place to prepare for progress reports

Four staff members to attend Everglades training this weekend; fifth grade students will go to the Everglades in February

Fundraising/Grants

Ms. Griffin was awarded another Donors' Choose grant

StayFit Studio contributing \$1500 from triathlon profits

Military Affairs Committee donated \$500 to Sponsor-A-Classroom fundraiser

Navy CPOA donated \$1500 after hosting a fundraiser in our honor; funds designated for Everglades field trip

Contribution from the Richardson Foundation for \$2100

DoDEA grant being pursued; District must serve as LEA; meeting with admin. being planned

Food/Nutrition and Health

Food service running at a deficit: preliminary analysis is that cost of food + excess that must be ordered is accumulating debt; exchange of money and daily food orders taking toll on staff

Students will be eating outside on regular basis

Proposal from lunch staff to fund providing fruit, small protein and water for students (possible grant)- asking students to bring a sandwich, reducing preparation and cost

Organwise nutrition lessons implemented in classrooms by school nurse

Kathy Brown's cleaning service will thoroughly clean nurse's station 2X/week during flu season

After-School Enrichment

Enrichment III workshops disseminated next Wednesday, classes include, but are not limited to: American Sign Language, Intermediate Sailing, Stand-Up Paddleboarding, 2 Art Clubs, String Lessons, Game Club, Basketball

Facilities

Windows installed December 28th + December 29th

Health Inspection completed; Sigsbee passed with flying colors

Water bill increased by 109% last month

Safety and Security

Stolen bicycle from back of property

Pursue possibility to arrange for foreign visitors to come to school; clearance at gate

January 3, 2011

SCS Staff Discussion

"What are we doing well?" and "What are our goals?"

What we do well	Our goals
Professional Development is emphasized, supported and well-articulated at our school	Make lunch less of a burden on staff
Our students have many opportunities for hands-on, experiential learning and a very strong science and specials program	Have a stronger janitorial/maintenance program; facility needs are pressing, especially in regards to cleanliness
We communicate clear expectations to students and their parents	Communicate a clear identification process for students with special needs and support options
Communication to our community is clear and frequent	RTI: Establish and communicate our RTI process and possible interventions; increase support staff in classrooms
We have a very strong volunteer program	Curriculum: Work toward fully articulating a curriculum that integrates the special areas as well
We recognize students' individual accomplishments	Ensure consistency in how we track progress and communicate it out
Our staff works well as a team	Increase our technology and our use of technology with students
There is a positive vibe at the school	Clarify ordering procedures and make sure they are timely
Sigsbee Pride is spreading; students and staff are establishing strong values	Continue to focus on positive PR in the media
We are good problem solvers	