

Sigsbee Charter School Board Meeting

Thursday, October 7, 2010 4:15 PM

Sigsbee Charter School, Library

Board Members Present: Leslie Crabbs, Tom Walsh, Eric Hancock,
Christine Geary, Amanda Fry, Bob Eadie, Jim Wallace

Board Members Absent: Sandy Higgs (excused).

School Principal: Eli Jannes

Advisors: Emily Lo (teacher), Mercedes Stevenson (President, SFA),
Suzanne Bryant (Naval Air Station Key West School Liaison Officer)

Public: Izabela Budzynski, Bridget Viers, Heather Hazzard

I. Proceedings:

- Meeting called to order at 4:15 PM by Leslie Crabbs.
- Election of New Board Member – Jim Wallace
 - Crabbs motioned to approve Wallace’s Board application. **Vote called. Motion passed, 6-0.**
- Minutes from Sept 18, 2010 Board Meetings were reviewed.
 - Fry motioned to approve the minutes. **Vote called. Motion passed, 6-0.**

II. Treasurer’s Report: (Attachment 1)

- Geary requested the status of moving SCS accounting to QuickBooks. Jannes noted that the current workload of Kim Messenger has prevented Messenger from moving the accounting to the QuickBooks program, but the plan is to transition the financial accounting from Microsoft Excel to QuickBooks.
- A review of the financial documents by SCS Board members indicated that the reports were formatted in an inconsistent manner. It was noted that salaries (approximately \$50,000), taxes and insurance comes out of FTE money and should be shown as reoccurring expenses. It was also noted that the utility bills for July and August were approximately \$7,000 and \$6,000, respectively.
- SCS Board Account: \$215,977.50
- SCS School Account: \$3,953.16
- SCS School Family Alliance (SFA) Report: \$2,000.00
- Request for funds:
 - None.

- It was noted that \$245 was spent on cups for the Burn-a-thon. Lo submitted a receipt for the purchase. [Secretary note: Purchase authorized during September 18, 2010 Board meeting.]

III. Administrator's Report: (Attachment 2.)

- Jannes noted that volunteers require 15 minutes of training prior to reading with students.
- Race to the Top –It was noted that the District will receive Race to the Top funding. District plans to use funds for Professional Development in 2011 and that the District will also use the funds to move to a performance based system and that SCS was eligible for the District's Race to the Top funds. It was noted that charter schools' Big Pine Academy and Treasure Village planned to participate in the Race to the Top funding. Jannes understands that we can utilize the funding to create a performance based system specifically for SCS and that this is already the direction of SCS. It was noted that if SCS participates in the Race to the Top funding, that SCS is not obligated to continue participation and could withdraw at any time. Walsh motioned for SCS to participate in the District's Race to the Top program. **Vote called. Motion passed, 7-0.** [Secretary note: Wallace participated in the voting of motions following his approval by the Board to become a member of the SCS Board.]
- Navy League is donating Service flags to be hung in the cafeteria. The longer term vision is to add more flags at a future date. There will be a ribbon cutting ceremony at 4:00 PM on November 4, 2010. Navy League points of contact are Mr. Stan Rząd and Master Chief King.
- Jannes noted that some SCS students were collecting money for charities under the guise of supporting the SCS; no such program was sponsored or endorsed by SCS. It was unclear how much money was collected or how many times the solicitations were sought. Jannes called one of the parents and the parent wanted to donate the money to SCS; Jannes declined the donation. The parent subsequently contacted Mr. John Dick, Vice-Chairman of the Monroe County School Board.
- Jannes noted that SCS is having challenges with students that are displaying aggressive physical behavior and that typically three to four students are removed from classrooms a day. It was noted that most of the time it is the same students that are removed. The Monroe County School psychologist has informed SCS that two 12-week interventions are required before a psychological exam can be completed. Jannes raised her concern with the Monroe county School psychologist that with the short-term transient nature of many of the military affiliated students, that is can be challenging to complete the two 12-week intervention periods and was concerned that the Monroe County School system could not expedite or abbreviate this process. It was agreed by the Board that this topic warranted further discussion at an upcoming Board meeting. **Geary and Fry agreed to work with Jannes regarding the Board's policy for these cases.**
- Geary identified the challenges for some families to pay for extracurricular activities on dates other than the 15th or 30th and suggested to Jannes that this be considered

- when identifying payment due dates. Military families are paid on the 15th and 30th. Jannes concurred with the suggestion.
- Wallace noted hiring teachers with children (who want their children to attend SCS) is a potential gap in the current priority for enabling children to attend SCS. This will be discussed at the next board meeting.

V. Consent Agenda

- Change of By-laws. (Attachment 3).
 - Eadie motioned for approval; Geary seconded. **Vote called. Motion passed, 6-0.**

VI. Old Business:

- Insurance:
 - Property appraisal complete.
- Lawn Service:
 - Received a \$84K/year quote. Board thought this figure was too high. It was noted that Mr. Glidewel has donated a used lawn mower, but that a push mower and weed trimmer was still needed.
 - Eadie motioned that a commercial grade mower and temporary storage building, if necessary, be purchased from FTE funds not to exceed \$2,500; seconded by Walsh. **Vote called. Motion passed, 7-0.**
- Utilities:
 - Sub-Zero is charging \$95/hr for labor for air conditioner repair. Consensus of the Board was that this was a lot of money being paid to repair old air conditioning systems. This topic was tabled for later discussion.
- Trailer:
 - Crabbs noted that the trailer would be moved on Saturday, October 9th.
- Lottery:
 - Issue discussed was 'What about multiple siblings? If one gets in, do the rest of the siblings get in? What if there is not room in all classes? Do siblings get to go to the top of the waiting list? Crabbs will propose a resolution at a future Board meeting.
- Principal evaluation:
 - Fry is working on this project; Crabbs agreed to assist. It was agreed to table this topic for a future board meeting.
- Board Self-Review:
 - Fry has all of the Board self-reviews. Fry will summarize and discuss at an upcoming Board meeting.
- Physical altercations
 - Jannes and Geary will review; brief at a future Board meeting.
- Family volunteer hours:

- It was noted that SCS is a school of choice and that student families are required to complete volunteer hours. Families not completing their required volunteer hours may not be eligible to attend next year.

VII. New Business:

- Astronomy night scheduled for October 22 at 7:00 pm.
- Fall festival scheduled for the afternoon of November 13.
- Need to identify a date for state-required Board training.

VIII. Public Comment:

- None

Geary motioned to adjourn meeting. Unanimous approval. Meeting adjourned at 5:52PM

Next meeting is scheduled for November 4, 2010, at 5:30PM—Sigsbee Conference Room

Attachments:

- (1) Financial Summary dated October 5, 2010
- (2) Administrator's Report dated October 7, 2010
- (3) Change of By-Laws

Minutes submitted by Tom Walsh