

Student Growth & Achievement

- Science inquiry units supported with Fort Zach field trips at each grade level.
- Fort Zachary Taylor School Astronomy Night in late-October with 5th graders sleeping over
- Culminating projects of Study of Universe: educating our families
- Introductory Inquiry Experiences being created for start of school at each grade level
- School "Calendar of Events" started
- Connection made with Think Fun, Inc. to re-establish Strategy Lab and service program

Enrollment

- Enrollment eligibility document defined (attached)
- Registration documents identified and currently being modified
- Pre-K registration started
- K-5 Registration begins Monday, May 3rd and continues throughout May
 - All students MUST register
 - Volunteers in office from 8-10 AM to assist; Spanish translator on Mondays & Wednesdays
 - Registration for Tier 1 and Tier 2 ends on June 3rd, 2010
 - Registration for Tier 3 and Tier 4 starts on June 4th until we reach 250
 - Fifty spots left open for military transfers; 25 spots go to waiting list on August 9th
 - Need approval for SCS to access "Intent to Remain" forms from SIG

Wednesday Afternoon Enrichment

- Tentative instructor contract developed. Instructors paid \$20/hour (1-2 hours) + \$50 materials fee. Cost to student for 10 weeks of participation \$50 (includes extra fee for coordinator's salary and scholarships). All classes 10-15 students (15 students = \$25/hour); volunteer instructors will provide scholarship opportunities for students....*need contract language*
- Assistants will escort students to classes (12:30-12:45); instructor responsible from 12:45-2:00; assistants will pick up students and escort them to play area for dismissal- possibility of longer session if age appropriate
- Fall classes will take place on base unless transportation issues get resolved.
- 2 Volunteers working on securing fall enrichment workshops
- Need to establish daycare option for families not using MWR

Staffing

- MOU language being refined
- 5 possible MOUs: Middle School teacher/coordinator; Curriculum developer/primary grade teacher; Current Sigsbee teacher/ upper grade; Pre-K teacher and coordinator; Science lead teacher
- Sorting through resumes (27 at this point); waiting on PATS for postings
- Connected with speech and language specialist interested in providing services
- Met with teacher candidate from Boston to accommodate vacation schedule
- Sigsbee Staff Employment Information Meeting: May 4th 2:30
- Employment Information Meeting: May 4th 5:30 PM Peace Covenant (need Board representation)
- Writing letter of recommendation for 2 teachers to attend summer marine ed. workshop

Facilities

- Conducted tour with teacher candidates; reviewed property for marine education possibilities
- Facilities committee working on creating path on property
- Discussed need to improve back field for play and learning
- Looking for areas to shade with picnic tables
- Developing plan for excess material storage once teachers take over classrooms
- Kathy Brown interested in discussing maintenance contract including full-time staff person
- Established that emergency procedures follow MCSD general plan

Budget

- Reviewed staffing budget with Leslie
- Enlisted Laura Duvall to research transportation options and costs
- "Welcome Aboard" staff package proposal sent to Leslie (\$2128.87 total)

Community Relations

- Reached out to students via Charter School "Shout Out"
- Created enrollment eligibility information; proposed timeline below
- Attended Youthfest with canoe touch tank; sent pictures to Sandy for Conch Color coverage
- Attended Superbee Assembly; connected with Mr. Boza to plan transition
- Updated website and eliminated outdated information; updated other information
- Organizing volunteers to man office for 2 hour each day; fielding charter school questions
- Secured volunteer to translate documents into Spanish (working on FAQ and Intent to Register forms)
- Submitted quote to Citizen for article announcing principal
- Got current Sigsbee Handbook to use as a source for our own

Calendar of Events

Tuesday, April 27th: Tenant Command Meeting 1:30 Boca Chica (Leslie and Eli)

Tuesday, April 27th: MCSD School Board Meeting 5:00 PM (Leslie and Eli)

Wednesday, April 28th : Website Meeting 5:00 PM- Eli's house (Leslie, Emily, Eli and Wendy Behler)

Thursday, April 29th: SFA Planning Meeting 8:15 AM (Leslie and Emily)

Thursday, April 29th: SCS Charter Board Meeting 6:00 PM (Eli and Board)

Saturday, May 1st: SCS Charter Board Retreat 12:00-4:00 Sigsbee Charter Board Room (Eli and Board)

Monday, May 3rd: SCS REGISTRATION BEGINS 8:00-10:00 AM Sigsbee (Emily, Leslie, Anna (translator))

Tuesday, May 4th: SCS sponsored Teacher Appreciation Breakfast Sigsbee (Leslie, Emily and Sandy)

Tuesday, May 4th: Sigsbee Teacher Employment Information Meeting 2:30 Sigsbee (Leslie and Eli)

Tuesday, May 4th: Employment Information Meeting 5:30 PM Peace Covenant (Leslie and Eli)

Friday, May 7th: Sigsbee Kindergarten Roundup and Registration 10:00 AM Sigsbee (Leslie and Emily)

Monday, May 10th: Inventory of School Sigsbee (Tentative) (Leslie, Eli, Henry, Kathleen, Ken & Mike)

Tuesday, May 11th: Last Sigsbee PTO/SAC meeting 5:30 Sigsbee (Leslie, Emily, Eli)

Tuesday, May 11th: Sigsbee Chorus Program 6PM—Don't miss this touching performance

Thursday, May 13th: Movie Night: Book Fair Week

Thursday, May 13th: SCS Charter Board Meeting 6:00 (Eli and Board)

Saturday, May 15th: 5th grade Track Meet at KWHS

Thursday, May 19th- Friday, May 21st Sea Camp (Eli away)

Monday, May 24th: Inventory of School Sigsbee (Tentative) (Leslie, Eli, Henry, Kathleen, Ken & Mike)

Thursday, May 27th: SCS Charter Board Meeting (Time change: 5:00 PM)