

## Sigsbee Charter School Board Member Meeting

Tuesday May 12, 2009 7:00PM

### Sigsbee Charter School Office Start Time: 7:20 pm

#### Attendance:

Leslie Crabbs  
Sandra Higgs  
David Ambos  
Jeremy Thompson  
Eli Jannes  
Jim Olive  
Michelle Hager  
Suzanne Bryant  
David Ambos

Bank account, no change, no request for funds.

MOU was approved by Monroe County School Board on May 12, 2009.

Contract is missing these attachments: COOP, Quit Deed, Operating Budget, Implementation Timetable and Supplemental Academic Instruction Distribution. There is a change in policy that concerns the 5% Timetable we have needs to be redone. All board members must have their changes to Jeremy Thompson no later than May 18<sup>th</sup>. Leslie Crabbs will inform Pedro Fraga we would like to have the Contract submitted/reviewed May 26<sup>th</sup>. Access Easement with Navy Jeremy Thompson will see the status and what we have to do to give Sigsbee Charter School access to the property.

Kim Lowman resigned from the board due to family matters. Sandra Higgs moves to approve the resignation, Jim Olive seconds all members approve. Board members agree to recruit more board members. Eli Jannes will ask Jennifer O'Leary if she has potential board members.

Leslie Crabbs will ask Pedro Fraga for a list of grants. Sandra Higgs will get with Sunny Booker for information on grants.

Leslie Crabbs will work on budget with current information. Board training will occur sometime after Aug 13<sup>th</sup>.

Sandra Higgs update on community relations. A case of paper was donated to Sigsbee and HOB. Two potential sponsors for the classrooms next year. Navy League will provide a work party for a repairs/beautification project over the summer. A stained glass fish was donated for the silent auction. Sandra Higgs also asked for baked goods and volunteers from the Navy League.

Leslie Crabbs will get clear guidelines for being a Direct Support Organization next year from Dirk Smitts. Jeremy Thompson has contact with CBMU Construction to see about work that needs to be done. Three Seabees will be present to talk for the 50<sup>th</sup> Anniversary Ceremony.

Approved 06/09/2009

Monroe County School Board would like the Sigsbee Charter School Board to present what they would like fixed at the school. Concrete, bathrooms, and the roof are issues so far. Look for grant money to help repair/replace or build new on the grounds. Jim Olive will negotiate with Seabees and Monroe County School District what can be done by Seabees to save money. Sandy Higgs and Jim Olive meet with Fred from Monroe County School District on May 14<sup>th</sup>.

Eli Jannes wrote and presented a draft description of the Administration Advisor position. She has received four resumes from people with Marine Science backgrounds. She has an advisor to help with the Marine Science curriculum. The intent is that the advisor supports the current administration staff next year or be part of it. Jim Olive and Sandy Higgs will negotiate the Advisors status next year.

Sandra Higgs moves to have David Ambos secure a web domain for Sigsbee Charter School. Jim Olive seconds. David Ambos will make a pamphlet and a newsletter for the parents.

MAC Breakfast is May 14<sup>th</sup> at 7:30 am. Leslie Crabbs will thank them for their support and organizing the run for the Sigsbee Charter School. Eli Jannes will speak about the Direct Support Organization and about the sponsor a classroom. Michelle Hager will try and get Sigsbee pictures of Everglades and Sea Camp trips.

Sandy Higgs would like to have a Capital Brainstorming meeting soon to come up with different ways to build capital and set sponsor guidelines.

Tenant Command, Navy League and Sunrise Rotary need to be contacted for a presentation and update on Sigsbee Charter School.

Jim Olive will get a truck to move the furniture, Leslie Crabbs will look for people to move the furniture and Jeremy Thompson has secured a location to put the furniture.

May 19<sup>th</sup> the City Hall will proclaim May 29<sup>th</sup> Sigsbee Day and will present to a Sigsbee representative on May 20<sup>th</sup>.

Suzanne Bryant asks the board to compose a letter to Captain Holmes on specific things the Sigsbee Charter School would like his and the Navy's help with.

With the digging up of the time capsule the board members would like to replace it with something all board members to brainstorm on what that something should be.

**Adjourned: 8:54 PM Leslie Crabbs proposed Jim Olive seconded. Next Meeting May 12, 2009 7:00PM**